UNIVERSITY OF THE DISTRICT OF COLUMBIA
SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

GMAT/GRE WAIVER REQUEST FORM

Overview

The University of the District of Columbia School of Business and Public Administration Graduate Program will consider GMAT/GRE waiver requests. Please note that the waiver is not guaranteed, and your request will undergo evaluation by the admissions graduate program committee whose decisions are final.

Name: _____ Student ID # (if known): _____

Address: _____ City: _____

State/Country: _____ Postal Code: _____ Email Address: _____

Work Phone: _____ Home Phone: _____ Cell Phone: _____

Eligibility

To qualify for the GMAT/GRE waiver, you must meet one of the following conditions for us to review your waiver:

☐ **Option 1: Applicants completing a previous Master's degree requiring standardized exams with a 3.0 or better GPA will have the requirement for the GMAT or GRE waived.**

Institution attended: _____ Graduate GPA: _____

Degree Field: _____ Year graduated: _____ Entrance Exam Taken: □ GRE □ GMAT

☐ **Option 2: MBA applicants graduating from an AACSB accredited program or from UDC-SBPA with an undergraduate GPA of 3.5 or higher and grades of B or better in Accounting, Finance, Economics, and Quantitative Methods will have the requirement for GMAT waived.**

Institution attended: _____ Undergraduate GPA: _____

Degree Field: _____ Year graduated: _____

☐ **Option 3: MPA applicants graduating with an undergraduate GPA of 3.5 or will have the requirement for GRE waived.**

Institution attended: _____ Undergraduate GPA: _____

Degree Field: _____ Year graduated: _____

You must supply:

The GMAT/GRE Waiver Request Form
Copies of all college/university transcripts

☐ **Option 4:** (1) **Applicants with 10+ years of verifiable progressively responsible work experience in a related area will have the requirement of GMAT or GRE waived with the completion of the required form and approval of the committee.** (2) **Or applicants at senior-level VP (or equivalent) positions, with certificates and/or licenses such as Series 7 financial securities, CFA, CPA, and CA.**

Institution attended: _____ Undergraduate GPA: _____

Degree Field: _____ Year graduated: _____

Current Employer: _____ Current Title: _____ Years of full-time professional work experience: ___

You must supply:

The GMAT/GRE Waiver Request Form
Scanned copies of all college/university transcripts
Current Resume
Completed Admissions Verification of Employment Form

FOR OFFICE USE ONLY:
Signature: Date: Approved: Denied: